



# NEW YORK CITY EARLY EDUCATION CENTER (NYCEEC) FULL-DAY PRE-K PROGRAM REGISTRATION FORM FOR 2019–2020 SCHOOL YEAR

#### **DIRECTIONS:**

Please print clearly in blue or black ink only. Please note that only parents/guardians who are New York City residents may submit a registration form. Sign and return this registration form directly to each NYCEEC you wish to register at. Be sure to make a copy of this registration form and retain for your records. For a list of NYCEECs, please review the Pre-Kindergarten Directory available at your local school, NYCEEC or online at nyc.gov/prek.

NYCEECs, please review the Pre-Kindergarten Directory available at your local school, NYCEEC or online at
nyc.gov/prek.
NAME OF NYCEEC YOU ARE REGISTERING AT:
Section A: STUDENT INFORMATION – Please print clearly in ink STUDENT LAST NAME STUDENT FIRST NAME DATE OF BIRTH (mm/dd/yyyy) GENDER (optional)
I 12015 $I$ $I$
/ 2015
STUDENT CURRENT ADDRESS (House #, Street, Apr. #, City, State and Zip Code) STUDENT HOME DISTRICT (optional)
Section B: OPTIONAL INFORMATION – Please print clearly in ink
HEALTH INSURANCE
Does the student have health insurance?  Yes If yes, what type of coverage is it? Private Health Insurance Medicaid Child Health Plus B
■No If no, would you like to be contacted about getting coverage? ■Yes ■No HOME LANGUAGE
In which language(s) would you like to receive written and/or oral communication regarding the Pre-Kindergarten Admission process?  Please check all that apply:
Russian Spanish Urdu Other, please specify:
Section C: PARENT INFORMATION – Please print clearly in ink
I understand that daily attendance and promptness are required. I must arrange for a responsible adult to
bring my child to school and pick them up daily. I understand that no transportation is provided.
PARENT/GUARDIAN LAST NAME PARENT/GUARDIAN FIRST NAME RELATIONSHIP TO STUDENT
<u>DAYTIME TELEPHONE NUMBER</u> <u>EVENING TELEPHONE NUMBER</u> <u>PARENT/GUARDIAN EMAIL ADDRESS</u>
Parent/Guardian Signature Date



## THE New York City DEPARTMENT OF EDUCATION

## FEDERAL PARENT/GUARDIAN STUDENT ETHNIC & RACE IDENTIFICATION



#### To the Parent/Guardian:

Federal law requires the New York City Department of Education to collect and record the ethnic identity and race of public school students. This information is used to determine funding for your school, among other things, and is kept secure and confidential.

We need your help to accomplish this task. Please respond to the ethnicity and race identification questions on the back of this page. The first question provides an opportunity for you to indicate whether your child is of Hispanic, Latino, or Spanish origin; the second question provides an opportunity for you to indicate your child's race(s). Please be sure to respond to both questions. Students identified with more than race will be counted in the "two or more races" category. Hispanic students of all races will be counted in the Hispanic category.

The New York City Department of Education understands the sensitive nature of this process. The options provided by the federal government may not represent an accurate or complete portrayal of your family's own ethnic or race identification. We encourage you to provide responses using your best judgment. If you decline to respond to either question, federal quidelines require New York City Department of Education school staff to make an identification of your child on your behalf.

Race and ethnicity information for students is protected by the confidentiality regulations cited at the bottom of this page.

Thank you for your cooperation.

Parents and Guardians: Please complete the form on the reverse side of this page and return it to your child's school.

School staff: File the completed form in the student's Cumulative Record folder as confidential information.

Confidentiality Procedures and Regulations

The Family Educational Rights and Privacy Act (1974) and Regulations of the Chancellor A-820 prohibit unauthorized access to student records and unauthorized release of any student record information identifiable by either student name or student identification number.

<sup>1</sup> Race may be considered as a factor in school enrollment only where required by court order; gender is a factor only in single-gender schools.



### THE New York City DEPARTMENT OF EDUCATION

#### FEDERAL PARENT/GUARDIAN STUDENT ETHNIC & RACE IDENTIFICATION



- All students between 5 and 21 years of age have the right to a free public education.
- Federal law requires the New York City Department of Education to collect and record the ethnic identity and race(s) of public school students.
- Children may not be refused admission to a public school because of race, color, creed, national origin, gender, gender identity, pregnancy, immigration/citizenship status, disability, sexual orientation, religion, or ethnicity.<sup>1</sup>

**English Only** 

SCHOOL STAFF: PLEASE COMPLETE THIS SECTION  Borough District School	Name of High School/ Mini School /Annex
Grade Code Class Code (HIGH SCHOOL ONLY 4-DIGIT)	NYC Student Identification Number  Date of Birth (Month/Day/Year)
Student Name: Last, First, Middle Initial	
<ul> <li>PARENT/GUARDIAN: PLEASE COMPLETE THIS SECTION</li> <li>PLEASE ANSWER BOTH QUESTIONS (1) AND (2). PLEASE READ THEM IT</li> <li>For Question (1), check (√) the box that best describes your child.</li> <li>1. Is the student Hispanic, Latino, or of Spanish origin? Hispanic, Latino Puerto Rican, Central or South American, or other Spanish culture or south Puerto Rican.</li> </ul>	tino, or of Spanish origin means a person of Cuban, Dominican, Mexican,
YES, Hispanic NO, not Hispanic  For Question (2), check (√) all boxes that apply to your child.	
2. Select one or more races from the following five racial groups.  AMERICAN INDIAN OR ALASKAN NATIVE: A person having origins in America. (ATS Code: B)	in any of the original peoples of North America and South America (including Central
ASIAN: A person having origins in any of the original peoples of the Fi China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Tl	ar East, Southeast Asia, or the Indian Sub-Continent including for example, Cambodia, hailand, and Vietnam. (ATS Code: C)
NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER: A person having Code: D)	origins in any of the original peoples of Hawaii, Guam, or other Pacific Islands. (ATS
<b>BLACK:</b> A person having origins in any of the Black racial groups of Af	frica. (ATS Code: E)
WHITE: A person having origins in any of the original peoples of Euro	pe, North Africa, or the Middle East. (ATS Code: F)
Signature of Parent/Guardian/Other/School Staff Observer:	Date:
Relationship to Student:  Parent Guardian Other (Specify):	School Staff Observer (Name):



#### **HOUSING QUESTIONNAIRE**

Parent/Guardian/Student:

This form is intended to address the McKinney-Vento Act 42 U.S.C. 11435, and must be completed for each student. The information you provide is confidential. Your child will not be discriminated against based upon the information provided.

Please complete the following questions regarding the student's housing in order to help determine services the student may be eligible to receive.

<u>Note to Schools/Temporary Housing Liaisons:</u> Please assist students and families in filling out this form. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet. The district cannot disclose housing status information without parental consent.

Student Name							
Last First Middle							
OSIS#	S # Date of Birth (MM/DD/YY) Gender						

Please id	dentify the student's current living arrangements. Please check <u>one</u> box:	School Use Only	
Check (√)	Housing Questionnaire Choice	ATS Code	
	<b>Doubled Up</b> With another family or other person because of loss of housing or as a result of economic hardship	D	
	Shelter Emergency or transitional shelter	S	
	Hotel/Motel Living in what is NOT an emergency or transitional shelter and involves payment	Н	
	Other Temporary Living Situation  Trailer park, campground, car, park, public places, abandoned building, street, or any other inadequate living space	Т	
	Permanent Housing Student who is living in a fixed, regular, and adequate housing situation	Р	

nt housing, also indicate if the below applies:  School Use Only
custody of a parent or guardian  Enter "Y" if applicable
Parent/Guardian Signature Date
Parent/Guardian Signature Date

Please return this form to your child's school as requested.

**Note:** The answer you give above will help determine what services you or your child may be eligible to receive under the McKinney-Vento Act. Students who are protected under the Act are entitled to immediate enrollment in school even if they do not have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. After the student has been enrolled, the new school must contact the last school attended to request the student's educational records, including immunization records, and Students in Temporary Housing (STH). Liaison(s) must help the student get any other necessary documents or immunizations. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services. Please refer to Chancellor's Regulation A-780.

This form is accompanied by a one-page attachment titled,

"McKinney-Vento Homeless Assistance Act – Students in Temporary Housing Guide for Parents & Youth".







Dear Parent or Guardian	of	(enter student name here),
This survey is an important	t piece of your pre-kindergarten enrollment	backage as it provides your new
2	out your family's language needs. Your assi	
č	. Please return this form to your school adm	U 1
0 0 11	5	
	_, and if you have questions, speak with _	ai
Tl l. V		C4J4 ID.
Thank You		Student ID:
instruction requested by the f	<u>:</u> This information will establish what language  camily (if available)	e is used at home and the language of
	ou speak at home? Please check ( $$ ) all the	at apply:
		и приу.
□ English	□ Urdu	
□ Spanish	□ French	
□ Chinese	□ Korean	
□ Bengali	□ Albanian	
□ Arabic	□ Punjabi	
□ Haitian Creole	□ Polish	
□ Russian	☐ Other, pleas	se specify
2.What language does the ch	nild <u>understand</u> ?	
English 🗆	Other Home Language(s) 🗆:	
3. What language does the c	:hild <u>s<b>peak</b></u> ?	
English 🗆	Other Home Language(s) 🗆:	
4. What language does the c	:hild <u>read</u> ?	
English 🗆	Other Home Language(s) :	Does not read yet □
5. What language does the c	:hild <u>write</u> ?	
English 🗆	Other Home Language(s) :	Does not write yet □
6. What language is spoken	in the child's home or residence most of the ti	ime <sup>?</sup>
English □	Other Home Language(s) :	
7. What language does the c	child speak with parents/guardians <u>most of t</u> l	he time?
English 🗆	Other Home Language(s) :	
8. What language does the c	hild speak with brothers, sisters, or friends <u>m</u>	ost of the time?
English 🗆	Other Home Language(s) 🗆:	
9. What language does the c	child speak with other relatives or caregivers	(e.g., babysitters) most of the time?
English 🗆	Other Home Language(s) :	
10.Would you like your child	to receive instruction using your home langua	ge (if available):
□ All the time	$\ \square$ Most of the time	$\ \square$ Some of the time



# The New York City Department of Education Pre-Kindergarten Language Needs Survey



<u>PART 2. INSTRUCTIONAL PLANNING:</u> Responses to these supplementary questions will be used for instructional planning. Enter the correct response for each of the following questions concerning your child.

Je . e	9. =	e con con respense res concilier me reme wing	quantities control militig / con annum
1. Is	ls this your ch	ld's first time participating in an instructional	program or group experience in the U.S.?
	□ Yes □ 1	40	
	IF NO	:	
	a.	Where did they go participate in daycare	e/preschool/play group?
	b.	What was the date of enrollment?	
	c.	How long did they attend?	
	d.	Which language was used for instruction?	
2. H	Has your ch	ild participated in an instructional prog	gram or group experience in <u>another country</u> ?
	□ Yes □ 1	40	
	IF YES	:	
	a.	Where did they participate in daycare/p	reschool/play group?
	b.	How long did they attend?	
	c.	Which language was used for instruction?	
3. [	Does your chi	d have any conditions that require special h	elp or attention in school? □ Yes □ No
		, please check all that apply:	
		ring impaired	□ Emotionally impaired
		ally impaired	□ Asthma
	•	ech impaired	□ Developmentally Disabled
		sically impaired	□ Other (Please Specify)
	IF YES	, what early intervention has your child recei	ived, if any?
			such as American Sign Language or Augmentative
(		n Device (e.g., Communication Board-manua	I/electronic)?   Yes   No
	IF YES	: Which ones?	
		INFORMATION: Responses to these supple ucation can communicate with you in the lang	mentary questions will be used so that the NYC guage of your choice.
1. \	What is your	first language?	
F	Parent/Guar	dian:	Parent/Guardian:
F	First language	e:	First language:
2. l	In what langu	age would you like to receive written inform	ation from the school?
3. l	In what langu	age would you prefer to communicate orally	with school staff?
Pare	ent Signature		Date



# The New York City Department of Education Pre-Kindergarten Language Needs Survey



	TO BE COMPLETED BY ENROL	LLMENT OR SCHOOL PERSONNEL ONLY			
Date:	Name of Student/ID:				
Borough:	District:	School:			
Gender:	Ethnicity Code:	Date of Birth:			
	(form PSE):				
Relationship of person p	providing information for survey (c	heck one):			
☐ Mother ☐ G	uardian				
	ther (specify):				
If an interview is conduc	cted, in what language is it conduct	ted?			
ls a translator/interpret	ter used?				
Is a translator/interpreter used?					
OTELE Alpha Code					
Potential English Langua	age Learner?				
Instruction will be provide	ed in:				
□ English					
□ Spanish					
□ Other					
□ Both English and the h	nome language of	<u> </u>			

CHILD & ADOLESCENT HINGO DEPARTMENT OF HEALTH & MENTAL HY	<b>EALT</b> I GIENE –	H EXAM – DEPARTMI	INATION ENT OF EDUCA	N FO	RM Ple Print Cle	ease early	NYC ID (OSIS)							
TO BE COMPLETED BY THE PA	ARENT	OR GUAF	RDIAN											
Child's Last Name		First Name			Middle Name	e		Sex	☐ Female	Date o	f Birth (Mon	 :h/Day/Yea /	ar)	
Child's Address					Hispanic/Latino		Check ALL that appl	_	American Indi		Asian 🗆 B	lack [	] White	<del></del>
City/Borough	State	Zip Code		School	Center/Camp Name	)			District Number		Phone Num Home			
Health insurance ☐ Yes ☐ Parent/Guardian (including Medicaid)? ☐ No ☐ Foster Parent	Last Nam	е	First Na	ame		Ema	ail				Cell Work			—
TO BE COMPLETED BY THE HEAL	TH CAR	E PRACTII	IONER											
Birth history (age 0-6 yrs)		Does the child	/adolescent h		oast or present m									
☐ Uncomplicated ☐ Premature: weeks ge	station	Asthma (chec If persistent, che	k severity and atta eck all current medi				Mild Persistent nhaled Corticosteroid		Moderate Persi Oral Steroid		☐ Severe er Controller	Persisten  None		
☐ Complicated by		Asthma Contr			☐ Well-controlled	F	Poorly Controlled or N	Not Contro	lled					
Allergies  None Epi pen prescribed	li li	<ul><li>☐ Anaphylaxis</li><li>☐ Behavioral/me</li></ul>	ental health disor	der	<ul><li>☐ Seizure disorde</li><li>☐ Speech, hearin</li></ul>		mpairment	Medi	cations (attac		<b>in-school med</b> Yes (list below		eeded)	
☐ Drugs (list)		Congenital or Developmenta	acquired heart d	lisorder	☐ Tuberculosis (/a	atent infection (			ліс		163 (list below	,		
□ Foods (list)		Diabetes <i>(atta</i> Orthopedic in	ch MAF)	,,,,	☐ Surgery									_
Other (list)		Explain all ched	ked items abov	e.	<ul><li>Other (specify)</li><li>Addendum at</li></ul>									
Attach MAF in in-school medications needed								-						
PHYSICAL EXAM Date of Exam:/	'/	General Appear	ance:											
Height <b>cm</b> (	%ile)			-	ical Exam WNL									
Weight kg (	0(1)->	<i>NI Abnl</i> □ □ Psychosoci		<i>NI AbnI</i> □ □ H	FNT	<i>NI AbnI</i> □ □ LympI		<i>NI AbnI</i> □ □ Ab	domen		<i>NI Abnl</i> □ Skin			
BMI kg/m² (	l,	□ □ Language		□ □ D		Lungs			enitourinary		☐ ☐ Neuro	logical		
Head Circumference (age ≤2 yrs) cm (	%ile\ F	□ □ Behavioral		□ □ N	eck	☐ ☐ Cardio	ovascular	□ □ Ex	tremities		☐ ☐ Back/	spine		
Blood Pressure (age ≥3 yrs) /		Describe abnor	malities:											
DEVELOPMENTAL (age 0-6 yrs)	-	Nutrition					Hearing		Dat	te Done		Res	ults	
		< 1 year 🗌 Brea					< 4 years: gros	s hearing	9	_/	/ \	VI □Abn	I □Re	ferred
☐ Yes ☐ No/_	/ 1	≥ 1 year □ Well Dietary Restrict		-	dance  Counseled [	Referred	OAE		_	_/	/ □^	II □Abn	I □Re	ferred
Screening Results: ☐ WNL		Diotaly Hostilot	IOIIS NOTIC _	100 (//	or bolow)		≥ 4 yrs: pure tor	ne audior		_/	/ □^	VI □Abn		ferred
<ul> <li>□ Delay or Concern Suspected/Confirmed (specify area(</li> <li>□ Cognitive/Problem Solving</li> <li>□ Adaptive/Self-Help</li> </ul>	s) delow): [	SCREENING TE	STS Da	te Done	Result	s	Vision <3 years: Vision	anneare		te Done	, !	Res		n/
☐ Communication/Language ☐ Gross Motor/Fine Mo	tor	Blood Lead Lev		/_	/	μg/dL	Acuity (required				-/ Rig		_/_	
☐ Social-Emotional or ☐ Other Area of Concer Personal-Social	n:	(required at age yrs and for those				μg/dL	and children age			_/	_/ Lef	t □ Unabl	/	
Describe Suspected Delay or Concern:		□ At risk (do BI)								_ Ullabi □ Yes	ie to te N 🔲			
		Lead Risk Assessment (annually, age 6 mo-6 yrs)			/ Strabismus?				☐ Yes ☐ I					
		—— Child Care On			□ Not at risk			ncav			:		'es [	□ No
	ľ								ferral <i>(pain, s</i>	welling,	infection)	□ Y		□ No
Child Receives EI/CPSE/CSE services	res □ No	Hematocrit	-	/	/	%	Dental Visit with	nin the pa	ast 12 months	S		□ Y	es [	□ No
CIR Number			Physi	cian Cor	nfirmed History of Var	ricella Infectio	on 🗌				Report only	positive	immu	nity:
IMMUNIZATIONS – DATES											IgG Titer	s Date		
DTP/DTaP/DT///////	//	//	/_	_/	//	1	Гdар/	_/	/_	/	Hepatitis I	3	//	
Td/	_//_	//	/_	_/	MMR	//		_/	/	/	Measle	s	//	
Polio////////_	//	//	/	_/	Varicella	//	/	/	/	/	Mump		//	
Hep B//	//	//	/	_/	Mening ACWY	//	/	_/	/	./	Rubella		//	
Hib//	//	//	/	_/	Hep A <sub>-</sub> Rotavirus	//	/	_/	/	/	Varicella Polio		//	
Influenza / / / /	//	//	/	_/	Mening B	//	/	_'	/	/	Polio		//	
HPV / / / /	_ ' '		//	/	Other	//_	/	-/	/	/	Polio		'' 	
ASSESSMENT Well Child (Z00.129)	☐ Diagno	ses/Problems (//	st) ICD-1	0 Code	RECOMMENDATION	<b>IS</b> □ Fu	ıll physical activity	у						
					☐ Restrictions (spec	cify)								
					Follow-up Needed	□ No □	Yes, for				Appt. date: _	/	/_	
					Referral(s):	None 🗆 E	arly Intervention		Denta	al 🗆	Vision			
Health Care Practitioner Signature					Other Date Form	Completed		D	OHMH PRAC	CTITION	FR			_
				Dro	ctitioner License No.		//		ONLY I.D.			D NAC 4	Drice V	00=(=)
Health Care Practitioner Name and Degree (print)									'PE OF EXAM omments:	ı. ∟ N/-	LE GUITENT	INAE F	TIOL Y	ai(S)
Facility Name				Nati	onal Provider Identifi	er (NPI)		D	ate Reviewed:		I.D. NUM	BER		
Address		City			State	Zip			/ EVIEWER:	_/	- 🔲			П
Telephone	Fax				Email				ORM ID#	, ,				
			1			[-[	INIVI ID#	1 1	1 1 1	1 1	1			



#### Office of Communications and Media Relations 52 Chambers Street, New York, NY 10007 Tel: 212.374.5141 Fax: 212.374.5584



# CONSENT TO PHOTOGRAPH, FILM, OR VIDEOTAPE A STUDENT FOR NON-PROFIT USE (e.g. educational, public service, or health awareness purposes)

Student Name:	School:		
I hereby consent to the participation	in interviews, the use of quot	tes, and the taking of photographs, m	novies or video tapes
of the Student named above by	(program name)		
I also grant to(pro	gram name)	the right to edit, use, and reuse s	aid products for
non-profit purposes including use in	print, on the internet, and all	other forms of media. I also hereby r	elease the New
York City Department of Education	and its agents and employees	from all claims, demands, and liabil	lities whatsoever in
connection with the above.			
Signature of Parent/Guardian (if Stu	dent is under 18):	Date:	
Address of Parent/Guardian:			-
<u>OR</u>			
Signature of Student (if 18 or over):		Date:	<del></del>
Address of Student:			